

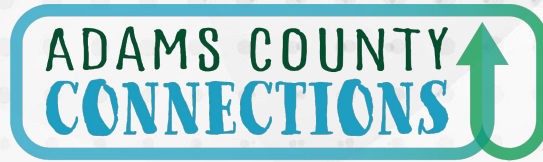
Connecting Families to Early Childhood Resources



Adams UPK Information Session and Office

July 2025
Hours





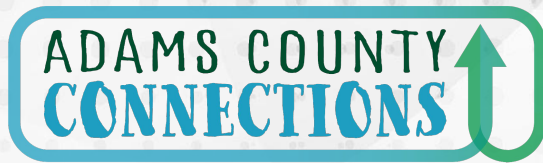
Connecting Families to Early Childhood Resources

MISSION:

Adams County Connections aligns organizations and resources to ensure high quality early childhood service delivery is seamless for families, providers, and most importantly, children.

VISION:

Every young child in Adams County has equitable access to high quality early childhood education and care that sets them on a path to success.

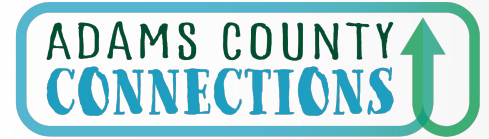


Connecting Families to Early Childhood Resources

VALUES:

- **We Partner:** We recognize all members of the Adams County community as valued allies in supporting our youngest residents, welcoming their ideas, contributions and collaborations with open arms.
- **We communicate:** We value human connection and will always personally respond to questions, requests, emails and calls.
- **We support quality childhood experiences:** We work to have all Adams county youngest learners in a high quality preschool experience
- **We value those who dedicate their lives to serving children:** We recognize the hard work that goes into caring for our youngest residents and find ways, big and small, to acknowledge, validate, and celebrate their impact.
- **We empower:** We continue to support partners, families, and communities until they are confident and equipped with the capacity to thrive on their own.
- **Continuous improvement:** We see challenges as learning opportunities, and continually evolve to better serve children, families, communities, and partners.
- **Empathy:** We strive to recognize and understand the perspectives, feelings and lived experiences of others, including *and especially* those most different from ourselves, and give one another grace.
- **Justice and Equity:** We affirm the dignity and worth of each member of our community, while recognizing and working to combat the structural forces (such as racism) that have harmed some groups while benefiting others.

Introductions, Purpose and Objectives



Connecting Families to Early Childhood Resources

Introductions and Purpose

- Provide local support to providers participating in the UPK program.
- Share the most recent updates from CDEC and answer provider questions.

Objectives

- To create a safe space for providers where they can share experiences and build relationships with Adams County Connections LCO staff and other providers within our catchment area.
- To promote networking, best practices and collaboration among participants.



Welcome!

The MAC

Childcare Fun For Kids

Belleview Christian Childcare Center

Stories of Success

Petting Zoo At anythink



Flame Lily Montessori



Healthy Farmers Market





COLORADO

Department of Early Childhood

July 2025 Provider Updates

CDEC Accessibility Statement 1

Accessibility Statement

The Colorado Department of Early Childhood (CDEC) is committed to providing all Coloradans with equitable access to our services. CDEC is committed to providing timely responses to reports of inaccessible information or technology, or requests for a reasonable accommodation or modification. Such a report or request can be made to CDEC_ADA@state.co.us or by calling (720) 947-5020.

For questions regarding the Colorado Universal Preschool Program ("UPK"), please contact the Program directly at cdec_upk-program@state.co.us.

CDEC Accessibility Statement 2

CDEC shall make reasonable modifications to policies, practices, and procedures in an effort to ensure CDEC programs are accessible to individuals with disabilities and to ensure nondiscrimination against persons with disabilities.

Furthermore, in addition to and beyond CDEC's efforts regarding reasonable modifications to ensure accessibility for individuals with disabilities, CDEC is committed to ensuring access and preventing discrimination against all persons, and is committed to providing access and services for individuals whose first language is not English.

Agenda

- Reminders
 - Direct Enrollment
 - Provider Agreement
 - FAQ
 - Provider Interest Form
- Supplemental Hours Information
- Quality Standards
- Provider Payments
 - Banking Information
 - Prepayment
- Provider Resources
 - CDEC Website Calendar

Reminders- Direct Enrollment

- Direct Enrollment for non-IEP families began April 1st and will go through the rest of the program year.
- You can see selected students in your matched tab. This tab will include all applications submitted since matching ended, families looking for a change in placement, and any new applications for the remainder of the 25/26 school year.
- The process for direct enrollment can be found in the [provider handbook](#) under the section titled *Direct Enrollment: Provider Process Steps*.
- As a reminder, providers do not get notifications for selected students and must check the provider portal.

Reminders- Provider Agreement

The [Provider Agreement FAQ Document](#) continues to be updated

This [2025-26 Colorado Universal Preschool Program - Provider Interest Form](#) will guide providers through questions that will determine their Colorado Secretary of State registration requirements, insurance requirements, and will act as the system of record for affirmation of acceptance of the terms of the agreement.

- The submission of this Google form is required for all providers, and will capture all of the items required for contract execution.
- If you are struggling with submission of this form due to document uploads please email Elizabeth Wallace at elizabeth.d.wallace@state.co.us

Supplemental Hours Information

A bug in the UPK portal is affecting the Hours Per Week (HPW) column in the provider enrollment report. We are working with our vendor to get this resolved this week.

If the value in the Family Supplemental Hours Awarded column is “TRUE,” the child’s eligibility for 30 hours has been verified and the family has/will soon be notified. Any other value or lack of value means they are not yet verified as eligible for 30 hours.

Supplemental Hours Award Date = this is the date of the verification of eligibility. Some date columns may be empty. This does not mean eligibility has been taken away. This is part of the bug we are working on.

Please note that verification for supplemental hours may take 4-6 weeks to complete.



Update: Supplemental Hours Report Fixed

We're happy to share that the **Supplemental Hours Report** has been updated and is now accurate.

✓ What to check:

Please focus your attention on **Column S**, titled **"Family Supplemental Hours Awarded."**

- If it says **"Yes, 30 HPW Awarded"**, this means hours have been **confirmed** for that family.
- If it states **"To Be Determined"**, you can utilize the **soft eligibility data in column R** to help determine the most appropriate program until confirmation is received.
- Note: Column R titled Child Soft Eligibility: Hours Per Week (HPW) is **not** updated once confirmed and will continue to state "Pending Review..."
- **Column S "Family Supplemental Hours Awarded" is the definitive source for confirmed awards.**

The screenshot shows a web interface for the Supplemental Hours Report. At the top, a purple header bar contains a dropdown menu currently set to "2024-2025 Colorado Universal Preschool". Below the header, the word "Matched" is displayed. A search bar with a magnifying glass icon and the text "Search interested families and children by name or child ID" is present. At the bottom of the interface, there is a navigation bar with a "Select all" button, a page indicator showing "1" of "2" pages, and a menu icon. The menu is open, showing options for "Location" and "Selected", along with an "Invite" button. Two callout boxes with arrows point to specific elements: one points to the dropdown menu in the header, and the other points to the menu icon in the bottom navigation bar.

Choose the program year from the drop down menu

Click the menu icon to download your report into a CSV file.

Quality Standards 1 of 2

- The [Colorado Universal Preschool Resource Bank](#) is Live!

We're excited to announce that the Colorado Universal Preschool Resource Bank is now available. This Resource Bank offers foundational tools to support preschools in implementing the Colorado Universal Preschool quality standards, which are embedded in Universal Preschool rules (Section 26.5-4-205, C.R.S.). The Resource Bank is available in the PDIS, making it easy for you to access what you need to support high-quality early learning. You don't even have to log in!

The Colorado Universal Preschool Resource Bank is your go-to hub for tools, templates, self-assessments, and guidance to support high-quality early education across the state. Here's what you'll find:

- Alignment with Universal Preschool Rules on Quality Standards: Resources are tailored to help you understand and meet program expectations.
- Practical Tools: From checklists to policy templates, resources can simplify your day-to-day responsibilities.
- Continuous Growth: The Resource Bank will expand over time, so keep an eye out for new tools that will appear in the Featured section.

Visit the PDIS today to explore the Resource Bank and start using this valuable support in your program!

Quality Standards 2 of 2

[Family and Community Engagement Resources & Checklist](#)

This quality standard supports all aspects of children's identities and acknowledges families as children's first caregivers and most important teachers. Click through the links below to access resources.

[Healthy Development Resources & Checklist](#)

This quality standard focuses on supporting children's healthy bodies and minds. Addressing children's development is a critical component of a whole-child approach. Visit the links below to access resources.

[Instructional Practice Resources & Checklist](#)

This quality standard addresses the learning experiences offered to children. A well-balanced educational approach or curriculum supports the development of the whole child and incorporates ongoing assessment of children's learning. Visit the links below to access resources.

Provider Payments

- **Banking Information**
 - New providers will receive communication from the payment vendor Metrix IQ. This will include guidance on what is needed to complete before the start of the school year and getting a Metrix Enroll account to submit a Payment Setup Form before the first payment
 - Continuing providers will also receive a communication from Metrix IQ to verify their banking information and clarify payment schedule for the upcoming school year.
 - Metrix will also host an All-Things-Payments office hour in late July. Watch your emails for that information.
- **Prepayment-**To request a pre-payment for the 2025-26 school year, providers should complete a Prepayment request form that will be sent by Metrix after July 1st. This form must be submitted by July 25th to be considered for approval. If you do not wish to receive a pre-payment, please do not fill out the form.

Provider Resources

Handbooks

- [Provider Handbook](#)- Updated 03/20/2025
- [UPK Family Handbook](#)-Updated 03/20/2025

Helpdesk

- [Colorado Universal Preschool Helpdesk](#)

CDEC Resources

- [CDEC Website](#)
 - Scroll down on the website for the CDEC Website Calendar. Includes links for provider meetings.
- [Colorado Universal Preschool Newsletter](#)
- [Sign up for updates or to access your subscriber preferences](#)

Provider Payments

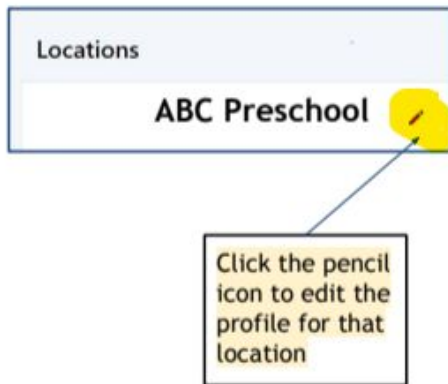
- [Submit a UPK Payments Request](#)

PROVIDER PROFILE SETUP

Action Required Update your Profile to Post Fees

To ensure compliance with the 2025–2026 Provider Agreement, all providers must update their profiles to include applicable family fees. Please refer to [page 18 of the Provider Handbook](#) for detailed instructions and requirements. Keeping your profile current helps families make informed choices and supports program transparency.

To update your profile details, go to your profile in the Program Portal and click the pencil icon next to the location name. Along the left hand side, you will have a list of all key program details to review and update.



DESCRIPTION

Detail your mission, education philosophy, and other important information about you. You must include information about the programmatic preferences you selected in the Program Setup Form here (listed on page 20).

HOURS

Update closure status in case your location should no longer appear in family searches.

STAFF

Add information and photos of your staff.

PHOTOS

Upload high-quality photos or a virtual tour of your classroom and facilities.

VIDEO TOUR

Upload a virtual tour of your classroom and facilities. The video limit is 400 mb.

TOUR REQUESTS

Share availability for families to come visit your location.

CONTACTS

Enter key details like location name, email, websites, etc.

HOW TO ENROLL

Outline key nuances in enrolling and partnering with you.

FINANCIAL INFORMATION

Indicate payment methods or additional financial assistance offered. Enter tuition here.

HIGHLIGHTS

Showcase amenities, curriculum, language and support options at your location.

UPK 2025–26 Pre-Payment Opportunity: Submit Your Request by July 25


Universal Preschool (UPK) providers may now request a **pre-payment** for the 2025–2026 school year by submitting a [Financial Need Attestation Form](#) no later than **July 25, 2025**.

What You Need to Know:

- **Pre-payment Date:** August 15, 2025
- **What It Covers:** Advance payment for May 2026 services for **four-year-old enrollments**
- **Important:** If a child exits your program before May, you must return the associated funds.

To Be Eligible for Pre-Payment:

1. **Submit the Financial Need Attestation Form by July 25, 2025**
2. **Complete your 2025–26 UPK Provider Agreement**, with an effective date **on or before August 1, 2025**
 1. You must have received a fully executed agreement via **DocuSign** by this date.
 2. Procurement is prioritizing programs with August start dates—watch your inbox closely!
3. **Student enrollment as of July 31, 2025** will determine your payment.
 1. Students enrolled after this date will follow the regular arrears schedule (first payment: **September 15, 2025**).
4. Your **bank account balance** must be **less than your projected August UPK payment** amount based on July 31 enrollment.

 View the [CO Universal Preschool Financial Need Attestation Pre-Payment FAQs](#) for more details.

Updated 2025-26 Calendar Announcement

Provider Seat & Program Set Up Dates

- **October 15 - November 8:** Program setup forms uploaded to the Provider Portal. Forms entered anytime after November 8 will be uploaded at the beginning of the new year (January 2025).
- **Feb 4 - Feb 9:** Providers can adjust the number of seats and program through the provider portal in preparation for matching rounds.

Pre-Registration:

- **December 17 - February 3:** Pre-registration application window for families requesting Continuity of Care placements, sibling attending or child of employee.
- **December 17 - February 3:** Providers will receive matches each day for eligible family registrations, and will be able to accept or decline placements.
- **February 3 - 10:** Families must accept pre-registration matches.

Family Matching:

- **December 17 - February 5:** Registration through upk.Colorado.gov opens for families.
- **February 10:** First family-to-provider matching round runs.
- **February 12 - February 21:** Providers review and accept or decline matches.
- **February 24:** Families notified of first round matches. Families must accept or decline by March 3.
- **March 10:** Second matching round runs.
- **March 12 - March 21:** Providers review and accept or decline matches.
- **March 24:** Families notified of second round matches. Families must accept or decline by March 31

Non-IEP Direct Enrollment:

- **April 1 until the end of the 2025-26 school year:** Direct enrollment for non-IEP families directly through providers.

IEP Direct Placement:

- **March through the end of the 2025-26 school year:** Special Education Administrative Units (AUs) and school districts will request placement of students in accordance with their IEPs and CDEC will support direct upload of those identified placements. Providers will accept matches within 2 weeks of receiving a match; families will have until the start of the school year to accept matches.
- **December through the end of the 2025-26 school year:** As soon as a family submits their application and is assigned to an AU, the AU can place the student into a program using the Program ID through the AU Portal.

2025-26 UPK Rates for Adams County

2025-26 Rates

- **Part-Day** (10 hours per week; providers must offer a minimum of 360 hours per school year): **\$4933.65 or \$493.65 per month**
- **Half-Day** (15 hours per week; providers must offer a minimum of 450 hours per school year): **\$6220.69 or \$622.69 per month**
- **Full-day** (30 hours per week; providers must offer a minimum of 900 hours per school year): **\$11,047.10 or \$1,104.71 per month.**

[Provider Shared Resource Upload Form](#)

Adams UPK Information Session

Slide Decks

- [June 2025](#)
- [May 2025](#)
- [April 2025](#)
- [March 2025](#)
- [February 2025](#)
- [January 2025](#)



Adams County Connections

Newsletters

- [June 17, 2025](#)
- [June 9, 2025](#)
- [June 5, 2025](#)
- [May 20, 2025](#)
- [May 14, 2025](#)
- [April 29, 2025](#)

– UPK Provider resource links

- [Start a Help Desk Ticket \(Parents and Providers\)](#)
- [UPK Colorado Provider Handbook](#)
- [2025-26 UPK Interest Google Form](#)
- [UPK Provider Interest Form 25-26 Guidance Slides](#)
- [2025-26 Example of an UPK Agreement: Private Providers](#)
- [2025-26 Example of an UPK Agreement: Govt. Providers](#)
- [Family Handbook](#)
- [CDEC Website](#)

Social Media Campaign Launch



Connecting Families to Early Childhood Resources



[English Commercial](#)
[Spanish Commercial](#)

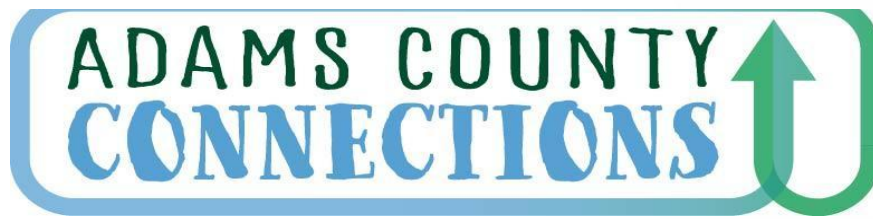
[Follow Us on Facebook](#)



Connecting Families to Early Childhood Resources

Our best initial contact is the Help Desk:

- **Adams UPK Helpdesk**
- Phone: 303-866-5223



Connecting Families To Early Childhood Resources

Mark your Calendar!

Adams UPK Monthly Information Meeting
Third Wednesday of the month
Wednesday, Aug 20th
1:00 - 2:00pm



[Register Here](#)